**

 Date: 11/3/2023

 Time: 9:00 – 12:00

 Location: Zoom

Council Members:

|  |
| --- |
| Quorum: At any meeting of the Council a quorum shall consist of a simple majority of the Council members present who are voting members when the members present are no fewer than seven. The vote of those present and voting, if there is a quorum, shall constitute the act of the Council unless otherwise stated in these by-laws or State law. |
| **Present:** Diane Bouffard, Stephanie Farquhar, Sarah Ferguson, Christina Hardy, Helen Jones, Sharon Jordan, Richard Ladd, Sr., Robin Levesque, William Lowenstein, Brianne Masselli, Vickie McCarty, Vickie Morgan, Susan Parks, Elizabeth Randall, Liz Remillard, Narissa Seamans, Jeff Tiner | **Excused:** Bobby-Jo Bechard, Polly Finlay, Joel Gilbert, Ariel Linet, Malory Shaughnessy |
| **Absent:** Michael Freysinger, Amy Taranko |

Guests: Faith Griffin OMS

Minutes:

| Agenda | Discussion | Tasks/Conclusion | Responsibility |
| --- | --- | --- | --- |
| Establish Quorum |  | Yes |  |
| Any changes to the agenda? |  | No |  |
| Faith Griffin OMS | Maine Treatment Connection Initiative – opioid response funds. Created online resource directory for Maine.<https://www.treatmentconnection.com/> faith.L.Griffin@maine.gov  |  |  |
| Increase stipend discussion | Susan Parks moved that a stipend for the monthly QIC $50. Liz Randall seconded. | Passed unanimously. |  |
| Admin Assistant description |  | tabled |  |
| OCFS, DOE, OBH, DVR, DOC, OMS update | Christina Hardy, VR* Veteran liaisons presented at the Maine hire-a vet job fair in Portland.
* Staff attended multiple Employer held events during the past month - HR events, ESOP (employee stock ownership plans- employee ownership), Autism conference.
* Vertical Harvest postponed hiring event- will be rescheduled- also opportunity to learn more about the Westbrook facility.
* Continue to hire RCII’s across the State of Maine.
* Ryan Fitzgerald started as Case Worker Supervisor at the Lewiston office during latter part of the month in October.
* Brenda Drummond, The Director for the Division for the Blind and Visually Impaired (DBVI) is retiring on November 30, 2023.
* Andrea Bickford, The Regional Manager DBVI for Bangor North retired on October 31, 2023.
* Carrie Brooker- taking over as the New DBVI Regional Manager for Bangor North.
* VR Orientation- every fourth Thursday from 9-10, Join Zoom Meeting <https://mainestate.zoom.us/j/85921692602?pwd=VUVDZFR1NWhHRHJHV0Jpc2dMZlllQT09>
	+ - Meeting ID: 859 2169 2602 Passcode: 48226391
* October was National Disability Employment Awareness Month- multiple events occurred over the month.
* Shannon Burns has been hired as our as Statewide Training Rehabilitation Consultant. Shannon Burns has worked with State of Maine for 22 years. In 2012, she joined the Division for the Blind and Visually Impaired where she started as a Vocational Rehabilitation Counselor and has been most recently working as a Transition Consultant/Blindness Rehabilitation Specialist. Prior to joining DBVI, Shannon worked for the Department of Health and Human Services, Office of Child, and Family Services. Shannon participated in policy development, managed, and provided extensive training to caseworkers and became the specialist for handling adoption training and regional “super user” for the database system. Coordination, mentoring, and team dynamics continued into her role as Blindness Rehabilitation Specialist. Shannon has a Master of Science in Rehabilitation Counseling, is a Certified Rehabilitation Counselor (CRC), and a Licensed Social Worker.
* Elizabeth “Liz” Nitzel has been hired as our Statewide Business Relations Rehabilitation Consultant. Liz brings extensive experience (and enthusiasm!) to her new position. Liz has been a CareerCenter Consultant, Vocational Rehabilitation Counselor in Augusta, Grant Manager for the Transition Work-Based Learning Model Demonstration Grant and for the last year has served as the Regional Manager for Area North. In those progressively responsible roles, Liz has been actively involved in facilitating and promoting the dual customer Progressive Employment model and business engagement. Liz has been a champion in the development and support of new employer relationships. Liz holds a master’s degree in Rehabilitation Counseling and is a Certified Rehabilitation Counselor (CRC).
* When these positions became unexpectedly vacant earlier this year, we took some time to look at our operational needs and to adjust the scope of each position to better reflect how we could best serve our customers, provide support to staff, and achieve our mission. We are very pleased that we have been able to hire two individuals who bring such a wealth of experience to these redesigned roles.

Brianne Masselli OBH* DHHS webpage has resources to address the tragedy in Lewiston. Resources are at the Lewiston Armory. There is a form to fill out for requests for services. New DeafMaine.org website. Coordinating resources and services from Maine and Federal providers. PECS center will be open 11/13/23 – 184 Main Street, Lewiston.
* [https://www.maine.gov/governor/mills/Lewiston](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.maine.gov%2Fgovernor%2Fmills%2FLewiston&data=05%7C01%7CSarah.Ferguson%40maine.gov%7C20d21a8b3d2b4629ae5008dbdc89f811%7C413fa8ab207d4b629bcdea1a8f2f864e%7C0%7C0%7C638346257353380023%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=1viu5knJBSzvJyOJto0ujCBA89NcxkI23D0Ib1st30E%3D&reserved=0)
* [https://www.maine.gov/dhhs/obh/resources-lewiston-shooting](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.maine.gov%2Fdhhs%2Fobh%2Fresources-lewiston-shooting&data=05%7C01%7CSarah.Ferguson%40maine.gov%7C20d21a8b3d2b4629ae5008dbdc89f811%7C413fa8ab207d4b629bcdea1a8f2f864e%7C0%7C0%7C638346257353380023%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=wsmcdekQQpDCIiypfgNpmY4KEBfzliDTLfvNYJ%2FHXbI%3D&reserved=0)
* [https://forms.office.com/pages/responsepage.aspx?id=q6g\_QX0gYkubzeoajy-GTjldnWkrUZZAoQTZhGWnkFRUQVdMVDdDOEJYS1BKWTdRVU5HUURURjVKNC4u](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fforms.office.com%2Fpages%2Fresponsepage.aspx%3Fid%3Dq6g_QX0gYkubzeoajy-GTjldnWkrUZZAoQTZhGWnkFRUQVdMVDdDOEJYS1BKWTdRVU5HUURURjVKNC4u&data=05%7C01%7CSarah.Ferguson%40maine.gov%7C20d21a8b3d2b4629ae5008dbdc89f811%7C413fa8ab207d4b629bcdea1a8f2f864e%7C0%7C0%7C638346257353380023%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=%2FsEiJsbJc2B8Ck%2B4uY2m4ittRbo5J7V7l4b1FTGhMSA%3D&reserved=0)
* [https://strengthenme.com/](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fstrengthenme.com%2F&data=05%7C01%7CSarah.Ferguson%40maine.gov%7C20d21a8b3d2b4629ae5008dbdc89f811%7C413fa8ab207d4b629bcdea1a8f2f864e%7C0%7C0%7C638346257353380023%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=KWmYba3PxgC7khVtozPBjkvn%2FifilAoCLh5P2GWwb1k%3D&reserved=0)
* OBH – federal deadline season. Annual report due Dec 1. Consumer survey happens every year – calling people. Crisis trainings are being offered.
* Certified Intentional Peer Support Specialist increased capacity:
 |  |  |
|  |

|  |  |
| --- | --- |
| **IPS Core Trainers** |  |
| 10/1/21 – 9/30/22 | Increase from 2 to 4 active trainers |
| 10/1/22 – 9/30/23 | Increase from 4 to 7 active trainers |
|  | Increase of 5 (250%) |
| **Co-Reflection Facilitators** |  |
| 10/1/21 – 9/30/22 | 6 active facilitators |
| 10/1/21 – 9/30/23 | 9 active facilitators |
|  | Increase of 3 (33%) |

|  |  |
| --- | --- |
| **Continuing Educations** |  |
| 10/1/21-9/30/22   | 34 classes |
| 10/1/22-9/30/23 | 41 classes |
|  | Increase of 7 classes (20.5%) |

 |

|  |  |
| --- | --- |
| **Core Training** |  |
| 10/1/21- 9/30/22  | 5 |
| 10/1/22-9/30/23 | 9 (2 in person, 7 on zoom) |
|  | Increase of 4 (80%) |
| **Peer Support 101** |  |
| 10/1/21- 9/30/22 | 17 |
| 10/1/22-9/30/23 | 22 |
|  | Increase of 5 classes (30%) |
| **Co-Reflection** |  |
| 10/1/21-9/30/22 | 92 |
| 10/1/22-9/30/23 | 117 |
|  | Increase of 25 (28%) |

 |  |  |
| SAMHSA Community Mental Health Block Grant (CMHBG) | Revision request from SAMHSA. Housing agency is now required. |  |  |
| Provider agency updates | * + Bill Lowenstein – working with survivors of abuse providers. Thinking about support for 6 months out and anniversary.
	+ MPF has family resources available.
 |  |  |
| Member voting | Vickie Morgan is nominated to join the QIC. Susan Parks moved she be accepted, Helen Jones seconded.  | Acceptance passed unanimously |  |
| Approve minutes |  | accepted unanimously |  |
| Approve treasurer report |  | accepted unanimously |  |
| Any remaining business | The membership committee needs to meet to discuss chronic absenteeism. | Schedule meeting of membership committee | Susan Parks |
| Set the next agenda:  | Report from the membership committeeAndrew Dawson was invited to discuss the Co-Occurring Drug Court. He has taken a new job and is not able to at this time. |  |  |
| Monthly Activities | Collect monthly activities that relate to the Block Grant to inform the applications  | Use this link for the Google Form: [QIC Monthly Update](https://docs.google.com/forms/d/e/1FAIpQLSfxnvFOkU3wJBYi77CWskX6WcyPOUJjnetuzos4bcHYUuLzSg/viewform?usp=sharing) | Full QIC |

Submitted by: Sarah Ferguson

(Secretary)

Date: 12/1/2023